

Event Clean up

All events are to be finishing up by midnight; immediately followed by cleaning up and party exiting the building no later than 1:00 a.m.

The following are the responsibility of the renter:

- a. All decorations must be removed.
- b. All tables must be cleared.
- c. All event trash must be taken to the dumpster.
- d. All tables and chairs used on the patio must be brought in by the renter.

Restrooms must be left reasonably clean. Please notify staff if paper supplies are low.

Renter is responsible for cleanup of any litter such as cans, cups, cigarette butts, etc. found outside the Lodge or in the parking lots.

Fireplace fires must be extinguished to the satisfaction of the Site staff. All leftover wood must be removed from the Lodge, unless special arrangements have been made with the Site staff.

Refund of all or part of the renter's damage deposit will be at the absolute discretion of the Foundation, after final inspection by Site staff. Renter will be charged for any damage done to the facility or tables and chairs used for the event. Renter's damage deposit will be kept in full if traditional, wax candles are used outside the fireplaces. In the case of excessive damage or lateness of departure, additional charges above and beyond the damage deposit will be billed to the renter.



In order to preserve this historic and public Lodge building, the following Lodge Rules must be followed:

- No rice or birdseed can be thrown or placed inside or outside the Lodge.
- No staples, nails, tacks, and duct tape can be used to hang decorations.
- No tape of any type can be used on the floors.
- Lodge decorations and historic furniture may not be removed or moved.
- No helium balloons allowed in the Lodge.
- No small "dot" type confetti or small loose glass or plastic crystals allowed.
- No sparklers of any kind allowed. No fireworks.
- **Only battery operated candles** are allowed for decoration outside the fireplaces.
- Lit candles may be used only inside fireplaces.
- No large bonfires in the fireplaces, small fires only.
- Dry hardwood must be furnished by the renter. No accelerant may be used.
- Due to State Fire Code, there is no smoking anywhere in the Lodge.
- Do not remove or damage any vegetation at the Historic Site.
- Do not dump ice in courtyard landscaping.
- Items may not be dropped over the balcony railing. Check for accidentals before leaving.
- No popping of champagne corks into the air.
- No standing on the chairs or dancing on the tables allowed.
- No golf carts allowed in the Park.

If the renter is using a planner, vendor, DJ, etc. it is the responsibility of the renter to ensure all are advised of the rules posted or it could result in the forfeit of the renter's damage deposit.

About the Citizens to Preserve Black Hawk Park Foundation

Founded in 1972, Citizens to Preserve Black Hawk Park Foundation's purpose is to preserve, improve, and interpret the natural, ecological, historical and archeological features of Black Hawk State Historic Site in Rock Island, Illinois. At that time Black Hawk was a State Park.

The Foundation in cooperation and support of the Historic Site sponsor programs related to the Site. These events vary from year to year and may include programs about wildflowers, fungi, birds, geology and archaeology, often including hikes. The Halloween themed Unhuggables of the Forest, the Valentine Indoor Music and Outdoor Moonlike Walk, and Stroll Through Springtime are annual events. Events can be found listed on the Foundation's website, www.blackhawkpark.org or on its Facebook page under Citizens to Preserve Black Hawk Park Foundation. Foundation newsletters are available at the Lodge and mailed to members. Membership forms are available online.

The Foundation also has made available or help develop and print educational materials for use by the public. These resources include: wildflower, tree, and geology leaflets; trail guides for the North Woods, Rock River Trail, and Prairie Plants, postcards, mugs, Natural Remedies and Cooking with Nature's Bounty by Chuck Wester, and Lanora Welzenbach watercolors. The book "Twelve Moons: A year with the Sauk and Meskwaki, 1817-1818" by Beth Carvey and illustrated by Tom Willcockson also has been published.

Proceeds from the rental of the Watch Tower Lodge remain at the Historic Site to be used by the Foundation for education and Site improvements. Major Site improvements have included the Prairie View Picnic Shelter, exhibits, indoor and outdoor interpretive signage, audio/visual equipment, maintenance equipment, a security system for the Lodge, improvements for Singing Bird Center, landscaping and invasive plant removal in the Nature Preserve.

Thank you for supporting Black Hawk State Historic Site.

5/7/2020

RENTAL INFORMATION

Welcome to the Watch Tower Lodge



**1510 46th Avenue
Rock Island, Illinois
(309)230-8885**

**BLACK HAWK STATE
HISTORIC SITE**

Rental Information



The beautiful and historic Watch Tower Lodge is available to comfortably accommodate 250 people for receptions, banquets, seminars, workshops, and parties. The facility has knotty pine walls, vaulted ceilings with hand hewn woodwork, two large stone fireplaces and hardwood floors. It is fully heated and air conditioned for year round comfort. Near the Lodge are two lighted parking lots with space for 100 cars and two buses.

All facilities are accessible to the disabled.

Rental Cost:

-\$1,400 plus \$250 refundable damage deposit

Event Setup

Setup for the event may start after 9:00 a.m. the day of the event.

Tables and chairs available:

- 30 - 60" round tables seating 8 people
- 15 - 30" x 72" rectangular tables
- 250 - banquet chairs
- 40 - green plastic outdoor chairs

Additional tables and/or chairs will have to be rented elsewhere at renter's expense.

Only green plastic outdoor chairs and the rectangular tables may be used outdoors. Banquet chairs shall not be used outdoors.

Bars must be setup on the cement floor in hallway or on the balcony only.

Renters may drive to south side glass doors to unload **only** from East parking lot. Vehicles must be moved immediately to a parking lot after unloading. No driving or parking on grass or sidewalk.

Party Arrival

The Watch Tower Lodge is a public historic facility and it contains two public museums open until 4:00 p.m. Private events may only be held from 5:00 p.m. to midnight and out by 1 a.m.

- Renters must confine set-up to the Black Hawk Room before 4:00 p.m.
- Decorations and tables maybe setup in hallway but need to be set off to the side until 4:00 p.m.
- Site restrooms are for use by the public prior to 4:00 p.m.
- Bridal Party pictures may not be taken on-site prior to 4:00 p.m.

Kitchen Facilities

The kitchen includes:

- Two refrigerators
- Two standard gas stoves
- Two microwave ovens
- Stainless steel deep sinks
- Garbage cans and liners

Watch Tower Lodge allows renters to hire their own caterer or provide their own food.

All cleanup procedures outlined and posted in the kitchen must be followed by the caterer, renter and guests. All food items and garbage must be removed from the Lodge at the end of the event.

Lodge Furniture

The oak Lodge furniture is original to the structure and therefore may not be moved. Any moving of the furniture will result in the immediate forfeiture of the renter's damage deposit.

Renter Responsibility

Renter is ultimately responsible for the condition of the Black Hawk Room, restrooms, kitchen and hallways. Renter is also responsible and liable for any damage to the Lodge facility and furnishings and Site property that occurs as a result of renting and using the facility.

Insurance

The required one million dollar alcohol and general liability insurance policies are included in the Watch Tower Rental cost.

Alcoholic Beverages

- Music and serving of beverages must stop by midnight.
- Alcohol may **not be sold** at the event unless proper permits and applications are obtained.
- **No alcohol consumption prior to 4:00 p.m. No underage drinking allowed.**

Watch Tower Lodge History



The Watch Tower Lodge was designed in 1934 by Illinois State architect Joseph F. Booton and built in two phases by the Civilian Conservation Corps (C.C.C). Finished in 1935, the Museum and Refectory were constructed out of hand-hewn oak timbers, wrought iron fixtures, and limestone quarried in Le Claire, Iowa.

The hallway and Black Hawk Room were added in 1942. Artist Otto Hake painted two murals for the Museum but they were too large for the space. The murals were relocated to either end of the Black Hawk Room. From 1942 until 1978, a restaurant and public lounge operated out of the Watch Tower Lodge.

BLACK HAWK STATE HISTORIC SITE

Black Hawk State Historic Site

1900 46th Avenue

Rock Island, Illinois, 61201

Museum Phone: (309) 788-9536

Lodge Reservations: (309) 230-8885

or blackhawkparklodge@gmail.com